

## ANNEXURE-A

## FORMA FOR ACADEMIC &amp; ADMINISTRATIVE AUDIT OF GOVT. COLLEGES OF HARYANA

## A. BASIC DETAILS:

1.	NAME OF COLLEGE:	GOVERNMENT COLLEGE, RAIPUR RANI, PANCHKULA
	WEBSITE:	RRGOVTCOLLEGE.AC.IN
	EMAIL-ID:	GCGRAIPURRANI@GMAIL.COM
	PH. NO./CONTACT OF PRINCIPAL:	9316001565
	DISTRICT:	PANCHKULA
	DATE OF ESTABLISHMENT OF COLLEGE:	3-5-2018
	2.	NAAC GRADE: ACCREDITED (VALID STATUS)/NON-ACCREDITED (NOT-VALID)
	GRADE WITH CGPA:	NA
	IF NOT VALID STATUS/NON-ACCREDITED THEN PROGRESS OF NAAC :	IN PROGRESS
2.1	NAME OF IQAC CO-ORDINATOR:	MRS. MANISHA RANGA
	CONTACT DETAILS:	8146569231 MANISHA.J.RANGA@GMAIL.COM
	E-MAIL ID:	
3.	TYPE OF COLLEGE: CO-EDU/WOMEN	CO-EDUCATIONAL
4.	OWN HAVING OWN BUILDING /MAKE-SHIFT BUILDING /ANY OTHER	OWN BUILDING
	4.1 FINANCIAL STATUS/GRANTS-IN AID/ UGC 2F AND 12 (B)/ SELF-FINANCING (PLEASE SPECIFY)	GOVERNMENT FUNDED
5.	NAME OF AFFILIATING UNIVERSITY:	KURUKSHETRA UNIVERSITY, KURUKSHETRA
6.	NAMES OF PROGRAMMES OFFERED:	B.A. B.COM
	7.	NUMBER OF TEACHING FACULTY:

	(REGULAR / SFS / CONTRACTUAL / EXTENSION / ADHOC)	
8.	NUMBER OF POSTS SANCTIONED:	22 (TEACHING) Annexure 2 8 (NON-TEACHING)
9.	NUMBER OF STUDENT STRENGTH:	450 Annexure 3
	TOTAL BOYS:	
	TOTAL GIRLS:	
	TRANSGENDER:	

## ACADEMIC AUDIT:

## I. TEACHING-LEARNING AND CURRICULAR ASPECTS:

## A. CURRICULAR ASPECTS:

1. NUMBER OF DEPARTMENTS WITH NAMES OF DEPARTMENTS :		Annexure 4	Page
2. IMPLEMENTATION OF ACADEMIC CALENDAR:	Yes	Uploaded on Portal	
3. COLLEGE ACTIVITY REGISTER MAINTAINED :	Yes	Annexure 5	Page
4. VALUE-ADDED COURSES/SKILL BASED TRAINING/ABILITY ENHANCEMENT COURSES :	Yes	Annexure 6	Page
5. MAINTENANCE OF STUDENT ATTENDANCE REGISTER:	Yes		

## B. TEACHING, LEARNING &amp; EVALUATION:

6. LESSON /TEACHING PLAN: (DEPARTMENT-WISE) UPLOADED ON THE PORTAL:	NO		
7. COVERAGE OF SYLLABUS: (DEPARTMENT-WISE) : AVERAGE AS PER DATE OF AUDIT:		Annexure 7	Page
8. CONDUCT OF INTERNAL EXAMINATION: UNIT /HALF YEARLY	Mid Term Exam	Annexure 8	Page
9. SUBJECT -WISE RESULT ANALYSIS:		Annexure 9	Page
10. PROGRAMME-WISE RESULT (COLLEGE):		Annexure 10	Page
1. TEACHER -WISE RESULT ANALYSIS: ABOVE/BELOW /AT PAR UNIVERSITY %			

11. FEEDBACK MECHANISM: ALL STAKEHOLDERS (PARENTS/STUDENTS/TEACHERS/ALUMNI)	NO		
12. MENTOR-MENTEE (STUDENT-TEACHER RATIO)	35-40		
12.1 REGULAR MEETINGS OF MENTOR-MENTEE DONE	YES	Annexure 11	Page

II. FACULTY AND STAFF:

II A. DESIGNATION - WISE NAMES OF THE STAFF:		Annexure 1	Page
II B. FACULTY DEVELOPMENT PROGRAMMES ORGANIZED / ATTENDED		Annexure 12	Page
II C. DUTIES OF WORKING BRANCH/STAFF: DUTY LIST UPDATED YES/NO/PARTIALLY MAINTAINED	YES	Annexure 13	Page

III. RESEARCH & INNOVATION/ EXTENSION ACTIVITIES:

12. A. NUMBER OF RESEARCH PROJECTS: SUBMITTED/ONGOING/COMPLETED (MAJOR/MINOR/OTHER)	NO		
12. B. TOTAL GRANTS RECEIVED: UTILIZATION OF FUNDED PROJECTS: YES/NO/NOT APPLICABLE	NO		
13. INTER - INSTITUTIONAL COLLABORATIONS: NATIONAL AND INTERNATIONAL	NO		
14. IPR CELL: CONSTITUTED	NO		
15. RECORD MOU (FUNCTIONAL) DURING THE ACADEMIC YEAR:	YES	Annexure 14	Page
16. RESEARCH & DEVELOPMENT CELL CONSTITUTED:	NO		
17. PUBLICATIONS:			
17.1 NUMBER OF PAPERS PUBLISHED:	NIL		
17.2 NUMBER OF BOOKS WITH ISBN:	NIL		
17.3 NUMBER OF PUBLICATIONS- REFERRED & INDEXED JOURNALS/SCI/SCOPUS	04	Annexure 15	Page
17.4 NUMBER OF SPONSORED/FUNDED PROJECTS:	NIL		
17.5 NUMBER OF RESEARCH PROPOSALS SUBMITTED/ONGOING/COMPLETED	NIL		
18. SEMINAR/WORKSHOP PROCEEDINGS: NO. OF PUBLICATIONS	NIL		

19. RECORD OF EXTENSION ACTIVITIES/COLLABORATION ACTIVITIES MAINTAINED (DOCUMENTATION DONE PROPERLY)	YES	Annexure 5	Page
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IV STUDENTS SUPPORT / PROGRESSION

20. AWARDS/RECOGNITIONS RECEIVED AT THE NATIONAL AND INTERNATIONAL LEVEL BY: FACULTY/STUDENTS	NIL		
21. NUMBER OF STUDENTS BENEFITTED THROUGH SCHOLARSHIP SCHEMES OF GOVT.	NIL		
22. HOW MANY STUDENTS HAVE CLEARED CIVIL SERVICES AND DEFENCE SERVICES EXAMINATIONS, NET SET (SLET), GATE AND OTHER COMPETITIVE EXAMINATIONS	1. Post Matric Scholarship Scheme : 29		
23. ENROLMENT IN HIGHER EDUCATION FOR HIGHER STUDIES: DEPTT. WISE RECORD MAINTAINED.	NO		
24. PLACEMENTS RECORDS MAINTAINED :	NO		
25. ALUMNI ASSOCIATION: REGISTERED /NOT REGISTERED	NOT REGISTERED		
RECORD OF REGULAR MEETINGS MAINTAINED/NOT MAINTAINED NUMBER OF ALUMNI	NO MEETING DONE FOR SESSION 2023-24		

26. BEST PRACTICES

1. GREEN INITIATIVES	ANNEXURE 16	PAGE
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V. ADMINISTRATIVE AUDIT

27. BALANCE SHEET / CASH BOOK (GRANT/FUND) MAINTAINED: DULY VERIFIED BY INCOMPLETE	YES		
28. BUDGET RECEIVED (SOURCES) :	YES	Annexure 17	Page
29. AMOUNT OF BUDGET RECEIVED FROM VARIOUS SOURCES:	YES	Annexure 17	Page
30. IF BUDGET RECEIVED UTILIZED/UN-UTILIZED	UTILIZED		

VI. INFRASTRUCTURE / FACILITIES

31. LIBRARY	
NO. OF BOOKS/BOOKS	1685

*[Handwritten Signature]*

	1. NO. OF JOURNALS/E-JOURNALS (PRESCRIPTION) : YES/NO	NO
	2. DIGITAL LENDING WITH INTERNET FACILITY: YES/NO	NO
	3. SOFTWARE FOR ISSUING /RETURN OF BOOKS:	NO
	4. ONLINE ACCESS TO BOOKS/E-JOURNALS: RECORDS MAINTAINED OF STUDENTS & TEACHERS: YES/NO	NO
	5. INSTITUTIONAL MEMBERSHIP: YES /NO	NO
32.	6. IT INFRASTRUCTURE SUFFICIENT/NON-SUFFICIENT:	SUFFICIENT
	7. SMART BOARDS (NUMBERS):	03
	8. PROJECTOR:	03
	9. WI-FI CONNECTIVITY YES/NO:	YES
	10. LEASE LINE:	NO
	11. NO. OF COMPUTERS FOR STUDENTS:	75
	12. CONTENT DEVELOPMENT FACILITY	NO

VII. HUMAN RESOURCE DEVELOPMENT

33. STAFF TRAINING ORGANIZED FOR TEACHING & NON-TEACHING :	YES	ANNEXURE 18	PAGE
International Conference Organized	YES	ANNEXURE 19	PAGE

## II . FACULTY AND STAFF:

## II A. Designation -wise names of the staff:

Sr. no	Name of the staff	Designation	Budgeted/SFS/ Outsource/HKRN/other
1.	Dr. Puja Bishnoi	Associate Professor	Regular
2.	Mrs. Inderjot Kaur	Assistant Professor	Regular
3.	Mrs. Manisha Ranga	Assistant Professor	Regular
4.	Mrs. Kavita	Assistant Professor	Regular
5.	Mrs. Santosh	Assistant Professor	Regular
6.	Mrs. Supriya Poonia	Assistant Professor	Regular
7.	Dr. Pawan Kumar	Assistant Professor	Regular
8.	Mrs. Mandeep Kaur	Assistant Professor	Regular
9.	Dr. Shweta Sharma	Assistant Professor	Regular
10.	Dr. Mandeep Chahal	Assistant Professor	Regular
11.	Dr. Ritu	Assistant Professor	Regular
12.	Mrs. Pooja	Assistant Professor	Regular
13.	Dr. Swati Dhull	Assistant Professor	Regular
14.	Mr. Rakesh Gahlawat	Assistant Professor	Regular
15.	Mrs. Anjoo Boora	Assistant Professor	Regular
16.	Dr. Rohit Kumar	Assistant Professor	Regular
17.	Mr. Subhash	Assistant Professor	Regular
18.	Dr. Pratap	Assistant Professor	Deputation
19.	Mr. Deepak	Assistant Professor	Deputation
20.	Mr. Kashmir Singh	Assistant Professor	Deputation
21.	Dr. Parul	Assistant Professor	Deputation
22.	Dr. Chitra	Assistant Professor	Deputation

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Anx - II

Annezure 2

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No	Name of College	Name of Subject (Only teaching staff)	Total Sanctioned Posts
1	Govt College Raipur Rani (PKL)	Hindi	2
2	Do	English	3
3	Do	Economics	1
4	Do	Geography	2
5	Do	History	1
6	Do	Sociology	1
7	Do	Mathematics	2
8	Do	Psychology	2
9	Do	Public Administration	1
10	Do	Commerce	4
11	Do	Political Science	1
12	Do	Computer Science	1
13	Do	Physical Education	1

Total

22

*Pragna*

*10/4/24*

*Mamika*

## Annexure 3

Sr.no.	Strength of Students	Boys	Girls
1.	BA I	36	80
	BCOM I	11	20
	BA II	33	86
	BCOM II	11	14
	BA III	30	100
	BCOM III	10	19
	Total		450

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Strength of  
Students



Annexure (a)

Annexure 4  
No. of  
Departments

Annexure (b)  
5  
Activity/Dept.  
Registers

Annexure 4

Sr. No	Number of Departments : 14
1.	Department of English
2.	Department of Commerce
3.	Department of Computer Science
4.	Department of Economics
5.	Department of Geography
6.	Department of History
7.	Department of Hindi
8.	Department of Mathematics
9.	Department of Physical Education
10.	Department of Political Science
11.	Department of Psychology
12.	Department of Public Administration
13.	Department of Punjabi
14.	Department of Sociology

Annexure 5

College activity register maintained: Yes	
Department Name/Cell	Yes
Geography Department	Yes
English Department	Yes
Economics Department	Yes
Computer Science Department	Yes
Commerce Department	Yes
Mathematics Department	Yes
Women Cell	Yes
Placement Cell	Yes
Anti-Tobacco Cell	Yes
Traffic Interpretation Cell	Yes
Sports Club	Yes
Eco Club	Yes

*Pragna*

*Mansi*

## Annexure 6

4. Value Added Courses:	Semester 1	Semester 2
Ability Enhancement Courses:	Environmental Studies Human Values and Ethics Communication हिंदी भाषा एवं समीक्षण पंजाबी उग्रा अउं सँचर	Environmental Studies Human Values and Ethics English Language and Communication हिंदी भाषा एवं समीक्षण पंजाबी उग्रा अउं सँचर
Skill based training:	Basic IT Tool Computer Programming in C	Cloud Computing Environmental Auditing Business Communication Numerical Ability Enhancement

Narinder

Narinder

Annexure 6  
VAC/SEC/  
AEC

B.

7. Coverage of syllabus: (department-wise) :  
BA I (1<sup>st</sup> & 2<sup>nd</sup> Semester)  
Session 2023-24

Department name	Name of Faculty	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Signature
Department of English	1. Dr. Pawan Kumar 2. Dr. Swati Dhull	100% 100%	40% 60%	<i>Pawan Kumar</i>
Department of Commerce	1. Mrs. Inderjot Kaur 2. Mrs. Santosh 3. Mrs. Supriya Poonia 4. Mrs. Pooja 5. Mrs. Kavita	-- -- 100% 100% 100%	-- -- 95% 85% 90%	<i>Pooja</i>
Department of Computer Science	1. Dr. Rohit Kumar 2. Mrs. Parul (on Deputation)	100% 75%	35% 70%	<i>Rohit Kumar</i>
Department of Economics	1. Mrs. Anjoo Boora	100%	90%	<i>Anjoo Boora</i>
Department of Geography	1. Dr. Puja Bishnoi 2. Mr. Rakesh	-- 100%	-- 75%	<i>Puja Bishnoi</i>
Department of History	1. Dr. Manddeep Chahal	100%	60%	<i>Manddeep Chahal</i>
Department of Hindi	1. Mrs. Ritu 2. Dr. Chitra (on Deputation)	100%	On ML	<i>Ritu</i>
Department of Mathematics	1. Mrs. Kavita	--	--	<i>Kavita</i>
Department of Political Science	1. Mr. Sunil Dutt	100%	60%	<i>Sunil Dutt</i>
Department of Psychology	1. Mrs. Manisha Ranga 2. Dr. Shweta Sharma	-- 100%	-- 70%	<i>Manisha Ranga</i>
Department of Public Administration	1. Mrs. Manddeep Kaur 2. Mr. Deepak (on Deputation)	100%	On ML	<i>Manddeep Kaur</i>
Department of Punjabi	1. Mr. Kashmir Singh (on Deputation)	100%	100%	<i>Kashmir Singh</i>
Department of Sociology	1. Mr. Subash Chander (on Deputation)	100%	70%	<i>Subash Chander</i>

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Coverage  
of  
Syllabus  
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MC

Name

**Coverage of syllabus: (department-wise)**  
**BA II (3<sup>rd</sup> & 4<sup>th</sup> Semester)**  
**Session 2023-24**

Department name	Name of Faculty	3 <sup>rd</sup> Sem	4 <sup>th</sup> Sem	Signature
Department of English	1. Dr. Pawan Kumar 2. Dr. Swati Dhull	100% 100%	90% 95%	<i>[Signature]</i>
Department of Commerce	1. Mrs. Inderjot Kaur 2. Mrs. Santosh 3. Mrs. Supriya Poonia 4. Mrs. Pooja	100% 100% -- 100%	95% 90% 90% 95%	<i>[Signature]</i>
Department of Computer Science	1. Dr. Rohit Kumar 2. Mrs. Parul (on Deputation)	100%	-- 75%	<i>[Signature]</i>
Department of Economics	1. Mrs. Anjoo Boora	100%	90%	<i>[Signature]</i>
Department of Geography	1. Dr. Puja Bishnoi 2. Mr. Rakesh	100% --	90% --	<i>[Signature]</i>
Department of History	1. Dr. Mandeep Chahal	100%	70%	<i>[Signature]</i>
Department of Hindi	1. Mrs. Ritu 2. Dr. Chitra (on Deputation)	100%	On ML	
Department of Mathematics	1. Mrs. Kavita	100%	90%	<i>[Signature]</i>
Department of Political Science	1. Mr. Sunil Dutt	100%	75%	<i>[Signature]</i>
Department of Psychology	1. Mrs. Manisha Ranga 2. Dr. Shweta Sharma	-- 100%	-- 90%	<i>[Signature]</i>
Department of Public Administration	1. Mrs. Mandeep Kaur 2. Mr. Deepak (on Deputation)	100%	On ML	
Department of Punjabi	1. Mr. Kashmir Singh (on Deputation)	100%	100%	<i>[Signature]</i>
Department of Sociology	1. Mr. Subash Chander (on Deputation)	100%	75%	

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Coverage of syllabus: (Department-wise)  
BA III (5<sup>th</sup> & 6<sup>th</sup> Semester)  
Session 2023-24

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Department name	Name of Faculty	5 <sup>th</sup> Sem	6 <sup>th</sup> Sem	Signature
Department of English	1. Dr. Pawan Kumar 2. Dr. Swati Dhull	100% 100%	90% 100%	<i>[Signature]</i>
Department of Commerce	1. Mrs. Inderjot Kaur 2. Mrs. Santosh 3. Mrs. Supriya Poonia 4. Mrs. Pooja	100% 100% 100% 100%	99% 99% 90% 95%	<i>[Signature]</i>
Department of Computer Science	1. Dr. Rohit Kumar 2. Mrs. Parul (on Deputation)	100% --	-- 75%	<i>[Signature]</i>
Department of Economics	1. Mrs. Anju Boora	100%	90%	<i>[Signature]</i>
Department of Geography	1. Dr. Puja Bishnoi 2. Mr. Rakesh	-- 100%	-- 80%	<i>[Signature]</i>
Department of History	1. Dr. Manddeep Chahal	100%	60%	<i>[Signature]</i>
Department of Hindi	1. Mrs. Ritu 2. Dr. Chitra (on Deputation)	100%	On ML	<i>[Signature]</i>
Department of Mathematics	1. Mrs. Kavita	--	--	<i>[Signature]</i>
Department of Political Science	1. Mr. Sunil Dutt	100%	65%	<i>[Signature]</i>
Department of Psychology	1. Mrs. Manisha Ranga 2. Dr. Shweta Sharma	100% --	85%	<i>[Signature]</i>
Department of Public Administration	1. Mrs. Manddeep Kaur 2. Mr. Deepak (on Deputation)	100%	On ML	
Department of Punjabi	1. Mr. Kashmir Singh (on Deputation)	100%	100%	<i>[Signature]</i>
Department of Sociology	1. Mr. Subash Chander (on Deputation)	100%	76%	

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Ans-7 (cont)

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Coverage of syllabus: (department-wise)  
BCOM MDC (1<sup>st</sup> & 2<sup>nd</sup> Semester)  
Session 2023-24

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Department name	Name of Faculty	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Signature
Department of Psychology	1. Mrs. Manisha Ranga	100%	90%	Manish
Department of Geography	1. Dr. Puja Bishnoi	100%	70%	Puja
Department of Public Administration	1. Mrs. Mandeeep Kaur 2. Mr. Deepak (on deputation)	100%	On ML	

Coverage of syllabus: (department-wise)  
BA MDC (1<sup>st</sup> & 2<sup>nd</sup> Sem Semester)  
Session 2023-24

Department name	Name of Faculty	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Signature
Department of Mathematics	1. Mrs. Kavita	100%	80%	Kavita
Department of Commerce	1. Mrs. Pooja	100%	80%	Pooja
Department of Computer Science	1. Dr. Rohit	100%	20%	

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Govt. College Raipur Rani, Panchkula

Revised- Seating Plan for Mid Term Exam Oct. 2023

Dated	M/E	Room No 9	Room 10	Room 7	Room 8	Hall
25/10/2023	M	BA I Eng Cc	B.A. I Eng Cc	B.A. III Pol Sc		
10:00 - 11:30		B.A I Hindi CC	B.A I Hindi CC	B.A. II Comp/ Math		
		Mrs. Swati	Mrs. Shweta	Mr. Sunil		
		Mr. Rakesh	Mr. Pawan	Mr. Rohit		
25/10/2023	E	B.A. I Pol Sc CC	B. A. I Public Admn Cc	B.A. II ENG	B.A. III History	
12:00 - 1:30		B.A. II ENG	B.A. II ENG		B.A. III Eco	
		Mr. Pawan	Mrs. Swati	Mrs. Shweta	Mr. Mandeep Chahal	
		Mr. Sunil	Mrs. Mandeep Kaur		Mrs. Manisha	

By  
22/10/23  
he

23-10-23

Appendix 8  
MID TERM  
EXAMINATION

Seating Plan for Mid Term Exam Oct. 2023

Dated	M/E	Room No 9	Room 10	Room 7	Room 8	Hall
26/10/2023	M	B.A. III Eng	B.A. III Eng	B.A. III Eng	B.A. III Eng	BA II Pol Sc
10:00 - 11:30		B.A. I Eng AEC(first 40)	B.A. I Eng AEC(Next 10) B. A. I Punjabi AEC	B.A. I Hindi AEC	B.A. I Hindi AEC	BA II Public Admn
		Mrs. Pooja	Mrs. Swati	Mr. Rakesh	Mr. Rohit	Mr. Sunil
		Mr. Pawan	Mrs. Manisha	Mrs. Shweta		Mrs. Mandeep Kaur
26/10/2023	E	B. A. II Hindi	B. A. II Hindi	B. A. II Hindi		
12:00 - 1:30		B. A. I History CC	B.A. III Geog	B.A. III Psychology		
		Mr. Pawan	Mrs. Swati	Mrs. Manisha		
		Mr. Sunil	Mrs. Puja Bishnoi	Mr. Rohit		

Handwritten signature and date: 23/10/23

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Seating Plan for Mid Term Exam Oct. 2023						
Dated	M/E	Room No 9	Room 10	Room 7	Room 8	Hall
27/10/2023	M	B.A. III Hindi	B.A. III Hindi	B.A. III Hindi	B.A. III Hindi	
10:00 - 11:30		B.A. II Geog	B.A. I Socio CC/ Eco	B.A. II Psy		
		Mrs. Ritu	Mrs. Swati	Mr. Pawan	Mr. Rakesh	
		Mr. Puja Bishnoi	Mrs. Manisha	Mrs. Shweta		
27/10/2023	E	B.A. I Geog CC	B.A. II Punjabi			
12:00 - 1:30		B.A. III Public Admn	B.A. III Socio			
		Mr. Rakesh	Mrs. Supriya			
		Mrs. Mandeep Kaur	Mr. Kashmir Singh			
30/10/2023	M	B. A. I Psy Cc	B.A. II Socio			
10:00 - 11:30		B.A. I Pbi cc	B.A. III Pbi			
		B.A. I Comp Cc/Minor				
		Mrs. Anjoo	Mr Sunil			
			Mrs. Puja Bishnoi			
30/10/2023	E	B.A. II History	B.A. I Hin Min	B.A. I Hin Min		
12:00 - 1:30		B.A. III Computer	B.A. I Eng Min	B.A. II Economics		
		Mr. Mandeep Chahal	Mr. Pawan	Mrs. Anjoo		
			Mrs. Ritu			

23/10/23 ne

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Seating Plan for Mid Term Exam Oct. 2023

Dated	M/E	Room No 9	Room 10	Room 7	Room 8	Hall
31/10/2023	M I	B.A. I Mdc Commerce	B.A. I Mdc Comp	B.A. I Mdc Psych		
10:00-11:00		B.A. I Mdc Comp	B.A. I Mdc Commerce	B.A. I Mdc Maths		
			B.A. I Mdc Geog	B.A. I Mdc Public Admn		
		Mr. Rohit	Mrs. Pooja	Mrs. Anjoo		
		Mr. Mandeep Chahal	Mrs. Ritu			
	M II	B. A. I VAC I EVS	B. A. I VAC I EVS			
11:30-12:30		VAC I HVE	VAC I HVE <i>Mrs</i>			
		Mrs. Anjoo	Mr. Sunil ( <i>Ritu</i> )			
		Mr. Mandeep Chahal	Mrs. Mandeep Kaur Mr. Rohit			
	E III	B. A. I SEC	B. A. I SEC	B. A. I SEC	B. A. I SEC	
1:00-2:00		Mrs. Anjoo	Mr. Pawan	Mrs. Swati	Mr. Rakesh	
10:00-11:30	M	B.A. II Computer Hall	Mrs. Shweta			
		B.A. III Computer Hall	Mrs. Shweta			

*[Signature]*  
28/10/23

*[Signature]*  
Mrs. Anjoo  
Mrs. Pooja  
Mrs. Ritu  
Mrs. Swati  
Mrs. Shweta  
Mrs. Anjoo (Pkl.)

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## Date sheet B.com

Dated	25/10/23				26/10/23				27/10/23				30/10/23	31/10/23		
B.com I	M 10:00-11:30		O E 12:00-1:30		M 10:00-11:30		F 12:00-1:30		M 10:00-11:30				10:00-11:00	11:00-12:30	1:00-2:00	
	GEN Bus.Mgt (S P)	VOC Bus.Mgt (S P)	GEN Fin Acc (P S)	VOC Fin Acc (P S)	GEN (AEC) Eng, Hindi Punjabi	VOC (AEC) Eng, Hindi Punjabi	GEN Bus law (S P)	VOC Bus law (S P)	GEN B Math Mrs. Kavita	VOC B math Mrs. Kavita			MDC- Math Computer, Commerce, <i>Psychology</i> <i>Geography</i> <i>Pub Admin</i>	VAC LIP	SEC	
B.com II	M 10:00-11:30		E 12:00-1:30		M 10:00-11:30		E 12:00-1:30		M 10:00-11:30				E 12:00-1:30			
	GEN IFS (P S)	VOC Data Structure (P S)	GEN Bus.law (S R)	VOC Bus.law (S R)	GEN Com law (UK)	VOC Com law (UK)	GEN Bus Stat. (P S)	VOC Bus Stat. (P S)	GEN Corp. Acc. (S R)	VOC Corp Acc. (S R)	GEN Rural Mkt (S R)	VOC Fund. of DBMS (R B)				
B.com III	M 10:00-11:30		E 12:00-1:30		M 10:00-11:30		E 12:00-1:30		M 10:00-11:30				E 12:00-1:30			
	GEN Cost Acc (UK)	VOC Cost Acc (UK)	GEN Auditing (UK)	VOC Web <sup>3</sup> tech. (R B)	GEN Income Tax (S P)	VOC Income Tax (S P)	GEN F M (S R)	VOC F M (S R)	GEN GST (S P)	VOC GST (S P)	GEN SCM (UK)	VOC System analysis and Design (R B)				

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(18)

Revised Seating Plan and Duty list Mid Term Exam Apr-2024

Dated	08/04/2024	No. Of Student	10:00-11:00	Room No.	Invigilator
B.A.I	Paper Pol Sc cc-	32	Room No.10	Mr. Sunil Dutt	
B.A.I	Public Admn. Cc-	22	Room 8	Mrs. Anjoo	
B.A.II	Pol Sc	40	Room 7	Mrs. Parul	
B.A.III	Computer Sc I	18	Room 8	Mrs. Anjoo	
Dated 08/04/2024 11:30-12:30					
B.A.I	Paper Psychology cc	16	Room 10	Invigilator Mrs. Shweta	
B.A.I	Computer Maj / Min	07+3	Room 10	Mrs. Shweta	
B.A.I	Pol cc	17	Room 10	Mrs. Shweta	
B.A.II	History	28	Room 9	Mr. Sunil/ Place of Mr. Mandeep	
B.A.II	Eco	8	Room 9	Mr. Sunil/ Place of Mr. Mandeep	
B.A.III	English	130	Room 7(1-65)	Mr. Pawan	
			Room 8 (66 onward)	Mrs. Parul	
Dated 08/04/2024 1:00-2:00					
B.A.I	Paper Eco cc	20	Hall R1	Invigilator Mrs. Anjoo	
B.A.I	Socia cc	32	Hall R1, R3	Mr. Pawan	
B.A.II	English	113	Room 7(1-60)	Mrs. Swati	
B.A.III	pol sc	58	Room 10	Mrs. Puja Bishnoi	
B.A.III	Public Admn	15	Room 9	Mr. Sunil Dutt	
			Room 9	Mrs. Manisha Ranga	
			Room 9	Mrs. Manisha Ranga	

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Tot 1991/14

B. Com 60x6=180

25x6=150

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Revised Seating Plan Mid Term Exam Apr-2024

Dated	09/04/2024	No. Of Stud	10:00-11:00	Room No.	Invigilator
E.A.I	English cc-	68	Hall R1,R2, Hall R3,R4	Mrs. Swati Mr. Rakesh	
B.A.I	Hindi Cc-	48	Hall R1,R2	Mr. Pawan	
B.A.II	Geography	25	Room 9	Mrs. Puja Bishnoi	
B.A.II	Psychology	14	Room -9	Mrs. Manisha Ranga	
B.A.III	Hindi	128	Room-7(1-65)	Mrs. Anjoo Boora	
			Room 8(66 onward)	Mrs. Parul	
Dated	09/04/2024		11:30-12:30		
B.A.I	Geography cc	38	Hall R1,R2	Mrs. Puja Bishnoi	
B.A.II	Hindi	113	Room 7(1-60)	Mrs. Parul (in place of Mr. Sunil)	
			Room 8(61 onwards)	Mr. Mandeep Chahal	
B.A.III	Geography	34	Room 10	Mr. Rakesh	
B.A.III	Psychology	20	Room 9	Mrs. Manisha Ranga	
Dated	09/04/2024		1:00-2:00		
B.A.I	History cc	35	Hall R1,R2	Mr. Mandeep Chahal	
B.A.II	Sociology	44	Room 7	Mr. Pawan	
B.A.II	Public Admn	25	Room 8	Mrs. Shweta	
B.A.III	Punjabi	17	Room 8	Mrs. Shweta	

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Ravi Kesh Seating Plan Mid Term Exam Apr-2024

Dated	10/04/2024	10:00-10:45		
	Paper	No. Of Students	Room No.	Invigilator
B.A.I	English Min	40	Hall R1,R2	Mrs. Swati
B.A.I	Hindi Min	68	Hall R1,R2	Mrs. Anjoo
			Hall R3,	Mr. Mandeep
Dated	10/04/2024	11:00-11:45		
	Paper	No. Of Room No.	#	Invigilator
B.A.I/B.Com I	AEC-Pbi	18	Hall R1	Mrs. Shweta
B.A.I/B.Com I	AEC-Eng	50	Hall R1,R2,	Mr. Pawan
B.A.I/B.Com I	AEC-Hindi	75	Hall R2,R3	Mrs. Supriya
			Hall R4	Mrs. Supriya in Place of Mrs. Pooja
Dated	10/04/2024	12:00-12:45		
	Paper	No. Of Room No.		Invigilator
B.A.I	MDC- Math	16	Hall R1	Mr. Rakesh
B.A.I	MDC-Computer	40	Hall R2,R3	Mr. Rakesh
B.A.I	MDC-Commerce	68	Hall R1,R2,R3	Mrs. Anjoo in Place of Mrs. Pooja
B.Com I	MDC-Geography	5	Room No.118	Mrs. Supriya
B.Com I	MDC-Public Admn	13	Room 118	Mrs. Supriya
B.Com I	MDC-Psychology	14	Room 118	Mrs. Supriya
Dated	10/04/2024	1:00-1:45		
	Paper	No. Of Room No.		Invigilator
B.A.I/B.Com I	VAC-EVS	65	Hall R1,R2 ,R3	Mr. Swati
B.A.I/B.Com I	VAC-HVE	65	Hall R1,R2 ,R3	Mr. Rohit
Dated	10/04/2024	2:00-2:45		
	Paper	No. Of Room No.		Invigilator
B.A.I/B.Com I	SEC-Computer	12	Room 8	Mr. Rohit
B.A.I/B.Com I	SEC-Math	11	Room 8	Mr. Rohit
B.A.I/B.Com I	SEC-Geog			
B.A.I/B.Com I	SEC-Commerce	12	Room 16	

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Mrs. Mandeep

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*Revised* Seating Plan Mid Term Exam Apr-2024

Dated	10/04/2024	No. Of Stud	Room No.	10:00-11:00	Invigilator
	Paper				
B.A.II	Punjabi	25	Room 10		Mrs. Puja Bishnoi
B.A.III	Sociology	40	Room 10		Mrs. Puja Bishnoi
Dated	10/04/2024	No. Of Stud	Room No.	11:30-12:30	Invigilator
	Paper				
9.A.II	Computer I ✓	9	Room No.10		Mrs. Manisha Ranga
B.A.II	Math	3	Room No.10		Mrs. Manisha Ranga
B.A.III	History	42	Room No 7		Mr. Mandeep Chahal
B.A.III	Economics	10	Room No 7		Mr. Mandeep Chahal
Dated	10/04/2024	No. Of Stud	Room No.	1:00-2:00	Invigilator
	Paper				
B.A.II	Computer II ✓	9	Room 9		Mrs. Manisha Ranga
B.A.III	Computer II	18	Room 9		Mrs. Manisha Ranga

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GOVT COLLEGE RAIPUR RANI (PKL)  
DATE SHEET MID-SEMESTER TEST APRIL 2024

DATE	08/04/2024	09/04/2024	10/04/2024
TIME	10:00 - 11:00	11:30- 12:30	1:00- 2:00
	11:00	10:00- 11:00	11:30- 12:30
	12:30	1:00- 2:00	10:00- 10:45
	2:00	11:00	11:00- 11:45
		12:30	12:00- 12:45
		1:00- 2:00	1:45

BCOM I Gen and VOC DUTIES R.N	PMKT	CLAW	B.MATH	CAS	3		AEC	MDC	VAC	SEC
					—	—				
(NEP) Supriya 118	Supriya 118	Supriya 118-	Pooja 118	Pooja 118						
BCOM II Gen Duties	Corp.Acc Santosh	B.Stat Pooja	B.Law Santosh	C.Law Inderjot	Adv Santosh	CAS Supriya				
VOC Duties R.N	Corp.Acc Santosh 116	B.Stat Pooja 116	B.Law Santosh 116	C.Law Inderjot 116	PROG in Java Rohit 116	AC. App Rohit 116				
BCOM III Gen Duties	Mgt.Acc Inderjot	R.Mgt Santosh	B.Env Inderjot	IT Supriya	F.Ins Pooja	HRM Inderjot				
VOC Duties R.N	Mgt.Acc Inderjot 118	SNDA Santosh 118	ERP Inderjot 118	IT Supriya 118	F.Ins Pooja 118	HRM Inderjot 118				

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Subject-wise result analysis:

% of Result

Session 2022-23

Department name	Department name	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
Department of English	Department of English	48%			80%	61%	79%
Department of Commerce	Department of Commerce	81.3%	83%	74.7%	72.2%	81.3%	88.1%
Department of Computer Science	Department of Computer Science	65.25%	54.25%	50.5%	57.5%	50%	
Department of Economics	Department of Economics	35%					
Department of Geography	Department of Geography	50%		38%	53%	80%	60%
Department of History	Department of History	85%			91%	97%	84%
Department of Hindi	Department of Hindi	30%		76%	83%	90%	84%
Department of Mathematics	Department of Mathematics	60%		69%	68%	82%	90%
Department of Political Science	Department of Political Science					100%	
Department of Psychology	Department of Psychology				97%		96%
Department of Public Administration	Department of Public Administration	60%	66%		80%	90%	84%
Department of Punjabi	Department of Punjabi	64%		78%	100%	100%	95%
Department of Sociology	Department of Sociology						

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Teaching, Learning & Evaluation									
Subject - wise result analysis: 1 <sup>st</sup> Semester									
Session: 2022-23									
Department	Name of the Subject	Name of the Faculty	Total no. of students appeared	Pass/ Reappe ar	% of the result	Univ%	Diff %	Signature	
Department of English	English	1. Dr. Swati Dhull 2. Dr. Pawan Bhardwaj	135	65	48%	47%	+1%	<i>[Signature]</i>	
Department of Commerce	1. Principles of Business Management	1. Mrs. Pooja	26	21	80%	70%	+10%	<i>[Signature]</i>	
	2. Financial Accounting	2. Mrs. Pooja	26	20	76%	59%	+17%	<i>[Signature]</i>	
	3. Business Communication	3. Mrs. Inderjot Kaur	25	22	88%	78%	+10%	<i>[Signature]</i>	
	4. Principles of Business Management	4. Mrs. Supriya Poonia	25	20	80%	70%	+10%	<i>[Signature]</i>	
	5. 1. Business Maths	5. Mrs. Kavita	11	4	36%	48%	+12%	<i>[Signature]</i>	
Department of Computer Science	1. BCOM VOC - Computer Fundamentals & logical organization 2. Business Data Processing-I 3. BA Computer & Programming Fundamental	1. Dr. Rohit	14	12	85%	70%	+15%	<i>[Signature]</i>	
		2. Dr. Rohit	14	13	92%	79%	+13%	<i>[Signature]</i>	(165)
		3. Unmet	11	1	9%	53%	-44%	<i>[Signature]</i>	

		4. BCOM Computer applications in Business		4. Unmet		12	9	75%	64%	11%	
Department of Economics				Mrs. Anjoo Boora	14	5	35%	35%	35%	At Par	
Department of Geography	B.com I <sup>st</sup>	Mr. Anjoo Boora	25								
Department of History	History of India (from Ancient times)	Mr. Rakesh Gahlawat	30	15	15	50%	62%	44%	62%	-14%	Arushi Kaur
Department of Hindi		Dr. Mandeep Chahal	34	29	29	85%	60%	60%	60%	+25%	pe
Department of Mathematics	1. Number theory, Vector and calculus	Mrs. Ritu	138	42	42	30%	43%	43%	43%	-13%	Blalal
Department of Political Science		Mrs. Kavita	5	3	3	60%	46%	46%	46%	+14	
Department of Psychology	Introduction to Psychology	Mr. Sunil Dutt									
Department of Public Administration		Dr. Shweta	21	16	16	60%	76%	76%	76%	+16%	
Department of Punjabi		Mrs. Mandeep Kaur	28	18	18	64%	55%	55%	55%	9%	
Department of Sociology											

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Teaching, learning & Evaluation  
Subject-wise result analysis: 2<sup>nd</sup> Semester  
Session: 2022-23

Department	Name of the Subject	Name of the Faculty	Total no. of students appeared	Pass/Reap pear	% of the result	Univ %	Difference	Signature
Department of English	English	1. Dr. Swati Dhull 2. Dr. Pooja						
Department of Commerce	1. Business Environment	1. Mrs. Santosh	10	10	100%	74%	26%	
	2. Fundamentals of Marketing	2. Mrs. Inderjot Kaur	25	23	92%	70%	22%	
	3. Financial Accounting	3. Mrs. Supriya Poonia	25	12	48%	53%	-5%	
	4. E-Commerce Management	4. Mrs. Pooja	25	23	92%	81%	11%	
	5. Financial Accounting	5. Mrs. Pooja	25	12	48%	53%	-5%	
Department of Computer Science	1. BCOM VOC - Business Data Processing-II	1. Dr. Rohit	14	14	100%	76%	+24%	
	2. Programming in C	2. Dr. Rohit	14	5	35%	51%	-16%	
	3. BCOM E Commerce	3. Unmet	11	9	82%	81%	1%	
	4. BA Computer Science	4. Unmet	11	0	0%	37%	-37%	
Department of Economics	B-Com Gen + Voc	Mrs. Anjoo Boora	25	11	84.1	58	26.1	
Department of Geography		Mr. Rakesh Gahlawat						

Teacher  
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Department of History	Dr. Mandeep Chahal						
Department of Hindi	Mrs. Ritu						
Department of Mathematics	Mrs. Kavita						
Department of Political Science	Mr. Sunil Dutt						
Department of Psychology	Dr. Shweta	21	15	66%	71%	+5%	
Department of Public Administration	Mrs. Mandeep Kaur						
Department of Punjabi							
Department of Sociology							

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Teaching, learning & Evaluation  
Subject -wise result analysis: 3<sup>rd</sup> Semester  
Session: 2022-23

Department name		Subject -wise result analysis: 3 <sup>rd</sup> Semester						Signature
Department name	Name of the Subject	Name of the Faculty	Total no. of students appeared	Pass/Reappear	% of the result	Univ %	Diff %	
Department of English	English	1. Dr. Swati Dhull 2. Dr. Pawan	85	25	29%	45%	(-16%)	
Department of Commerce	1. Corporate Accounting	1. Mrs. Santosh	29	21	72%	72%	At par	
	2. IFS	2. Mrs. Santosh	23	18	78%	79%	-1%	
	3. Rural Marketing	3. Mrs. Santosh	23	19	82%	80%	+2%	
	4. Business Statistics	4. Mrs. Pooja	29	17	58%	72%	-14%	Pooja
	5. Business Laws	5. Mrs. Pooja	29	25	86%	78%	+8%	Pooja
	6. Company Law	6. Mrs. Inderjot Kaur	29	21	72%	79%	-7%	Dr.
Department of Computer Science	1. BA Computer Science	1. Unmet	20	7	35%	40%	-5%	
	2. BCOM Networking & Web Designing	2. Unmet	6	4	67%	86%	-19%	
	3. BCOM VOC Data Structure CA	3. Unmet	13	7	54%	59%	-15%	
	4. BCOM VOC Fundamentals of	4. Unmet	13	6	46%	62%	-60%	

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Department of Economics	Database Management	Mrs. Anjoo Boora	13	5	38%	65%	-27%	Anjoo
Department of Geography		Dr. Puja Bishnoi						
Department of History		Dr. Mandeep Chahal	43	33	76%	71%	5%	Platt
Department of Hindi		Mrs. Ritu	137	95	69%	69%	At Par	
Department of Mathematics		Mrs. Kavita						
Department of Political Science		Mr. Sunil Dutt						
Department of Psychology	Experimental Psychology	Dr. Shweta						
Department of Public Administration		Mrs. Mandeep Kaur	14	11	78%	67%	11%	
Department of Punjabi								
Department of Sociology								

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Teaching, learning & Evaluation							
Subject-wise result analysis: 4 <sup>th</sup> Semester							
Session: 2022-23							
Department name	Name of the Subject	Name of the Faculty	Total no. of students appeared	Pass/Repeat	% of the result	Univ %	Diff. %
Department of English	English	1. Dr. Pawan Kumar	87	70	80%	58%	+22%
Department of Commerce	1. Corporate Accounting 2. Advertising 3. Company Law 4. Business Law 5. Business Law 6. Business Statistics 7. CAS	1. Mrs. Santosh	28	18	64%	63%	+1%
		2. Mrs. Santosh	23	19	82%	82%	At Par
		3. Mrs. Inderjot Kaur	28	19	67%	77%	-10%
		4. Mrs. Inderjot Kaur	27	23	85%	79%	+6%
		5. Mrs. Supriya Poonia	27	23	85%	79%	+6%
		6. Mrs. Pooja	28	15	53%	60%	-7%
		7. Pooja	23	19	82%	81%	+1%
Department of Computer Science	1. BCOM VOC Programming in Java 2. BCOM VOC Advanced computer applications 3. BCOM Computerized Accounting System 4. BA Computer Science	1. Unmet	5	1	20%	52%	-32%
		2. Unmet	5	5	100%	95%	5%
		3. Unmet	23	19	83%	81%	2%
		4. Unmet	19	5	26%	51%	-27%

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Department of Economics		Mrs. Anjoo Bora	13	7	53%	64%	-11%	<i>Handwritten signature</i>
Department of Geography		Dr. Puja Bishnoi	34	31	91%	57%	+34%	<i>Handwritten signature</i>
Department of History	Indian National Movement	Dr. Mandeep Chahal	48	40	83%	79%	+4%	<i>Handwritten signature</i>
Department of Hindi		Mrs. Pitu	134	91	68%	66%	+2%	
Department of Mathematics		-	-	-	-	-	-	
Department of Political Science		Mr. Sunil Dutt	60	58	97%	80%	17%	<i>Handwritten signature</i>
Department of Psychology	Human Development	Dr. Shweta	21	17	80%	75%	5%	<i>Handwritten signature</i>
Department of Public Administration		Mrs. Mandeep Kaur	14	14	100%	78%	22%	
Department of Punjabi								
Department of Sociology								

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Teaching, learning & Evaluation Subject-wise result analysis: 5 <sup>th</sup> Semester Session: 2022-23								
Department name	Name of the Subject	Name of the Faculty	Total no. of students appeared	Pass/Reappear	% of the result	Univ %	Diff %	
Department of English	English	1. Dr. Pawan Kumar	36	25	69%	70%	-1%	
Department of Commerce	1. Financial Management 2. Income Tax 3. Supply Chain Management 4. Cost Accounting 5. Goods & Service Tax 6. Income Tax 7. Auditing	2. Dr. Swati	52	28	53%	70%	-17%	
		1. Mrs. Santosh	39	33	84%	86%	-2%	
		2. Mrs. Santosh	39	32	82%	77%	+5%	
		3. Mrs. Inderjot Kaur	39	37	94%	86%	+8%	
		4. Mrs. Inderjot Kaur	38	29	76%	80%	-4%	
		5. Mrs. Inderjot Kaur	38	21	55%	75%	-20%	
		6. Mrs. Supriya Poonia 7. Mrs. Pooja	39 39	32 38	82% 97%	77% 92%	+5% +5%	
Department of Computer Science	1. BA Computer Science 2. BCOM VOC Web Technology 3. BCOM VOC System Analysis & Design	1. Unmet	18	9	50%	66%	-16%	
		2. Unmet	6	1	17%	76%	59%	
		3. Unmet	6	5	83%	90%	7%	
Department of Economics		Mrs. Anjoo Boora	15	12	80%	86%	-6%	
Department of Geography		Dr. Puja Bishnoi RAKESH GARLAWAT	33	32	97%	81%	16%	

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Department of History		Dr. Mandeep Chahal	30	27	90%	81%	+9%	Blal
Department of Hindi		Mrs. Ritu	111	90	82%	77%	+5%	
Department of Mathematics		Mrs. Kavita	5	5	100%	65%	+35%	
Department of Political Science		Mr. Sunil Dutt						
Department of Psychology	Psychopathology	Mrs. Manisha	20	16	80%	83%	-3%	Manisha
Department of Public Administration		Mrs. Mandeep Kaur	23	23	100%	84%	16%	
Department of Punjabi								
Department of Sociology								

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Teaching, learning & Evaluation  
Subject -wise result analysis: 6<sup>th</sup> Semester  
Session: 2022-23

Department name	Name of the Subject	Name of the Faculty	Total no. of students appeared	Pass/Reappear	% of the result	Univ %	Diff.%	
Department of English	English	1. Dr. Pawan Kumar	42	38	90%	66%	+24%	Dr
Department of Commerce	1. Retail Management 2. Business Environment 3. Management Accounting 4. Human Resource Management 5. Business Environment 6. Business Environment 7. Fundamentals of Insurance	2. Dr. Swati	44	30	68%	66%	+2%	Dr
		1. Mrs. Santosh	37	33	89%	90%	-1%	Dr
		2. Mrs. Santosh	37	34	91%	84%	+4%	Dr
		3. Mrs. Inderjot Kaur	37	32	86%	87%	-1%	Dr
		4. Mrs. Inderjot Kaur	37	34	91%	93%	-2%	Dr
		5. Mrs. Inderjot Kaur	37	34	91%	87%	+4%	Dr
		6. Mrs. Supriya Poonia 7. Mrs. Pooja	37 37	34 34	91% 91%	87% 87%	+4% +4%	Dr
Department of Computer Science	--	8. Mrs. Supriya Poonia	37	35	94%	90%	+4%	Dr
Department of Economics		Mrs. Anjoo Boora	15	9	60%	80%	-20%	Dr
Department of Geography	GIS & Remote Sensing	Dr. Puja Bishnoi	33	28	84%	70%	+14%	Dr
Department of History	Modern Europe	Dr. Mandeep Chahal	33	28	84%	80%	+4%	Dr

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Department of Hindi		Mrs. Ritu	110	100	90%	81%	+9%	
Department of Mathematics	Linear Algebra	Mrs. Kavita	5	0	0%	57%	-57%	<i>ca</i>
Department of Political Science		Mr. Sunil Dutt	51	49	96%	83%	+13%	<i>st</i>
Department of Psychology	Applied Psychology	Mrs. Manisha	19	16	84%	82%	+2%	<i>Manisha</i>
Department of Public Administration		Mrs. Mandeep Kaur	26	25	95%	63%	33%	
Department of Punjabi								
Department of Sociology								

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Annexure  
11  
Mentor  
Mentee

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### Notice (Staff)

This is to inform all faculty members that a Mentor-Mentee Meeting would be organized on 03/11/2023 in college premises. Time for lectures (periods) would be reduced by 10 minutes per lecture. Time table to be followed on 03/11/2023 would be as follows:-

- 9:00-9:50-1<sup>st</sup> period
- 9:50-10:40-2<sup>nd</sup> period
- 10:40-11:30-3<sup>rd</sup> period
- 11:30-12:20-4<sup>th</sup> period
- 12:20-1:10- Mentor Mentee Meeting
- 1:10-2:00-5<sup>th</sup> period
- 2:00-2:50-6<sup>th</sup> period

Agenda points to be discussed during meeting are as follows:

1. Assignments/class tests/attendance.
2. Examination forms to be filled by 1<sup>st</sup> year students.
3. Pendency during admission procedure to be cleared by 1<sup>st</sup> year students, if any. MDC fees to be filled by all 1<sup>st</sup> year students.
4. Basic conduct of students.
5. About scholarship(SC/ST/OBC or any other scholarship on NSP)
6. Feedback forms-online.
7. Students' Email ID. (All should have email id and should remember those which was used during admission process)
8. All mentors should keep attendance record of students.

No leave is allowed !!  
BY

*Shweta*  
Convener

*Shweta*

*Manik*

*Manik*  
26-10-23  
Principal

Annexure  
12  
FDP List

B. FACULTY DEVELOPMENT PROGRAMMES ORGANIZED / ATTENDED

Sl. no.	Name of the Faculty	Organized/ Attended
1	Mr. Sunil Dutt	Attended

C. DUTIES OF WORKING BRANCH/STAFF: DUTY LIST UPDATED YES/NO/PARTIALLY MAINTAINED

Duty list updated annually

Duty List attached for the session 2023-24 ( Page no.

) Duty list attached

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Teaching Learning Centre  
 Ramanujan College, University of Delhi  
 (Accredited Grade 'A++' by NAAC)  
 under the aegis of  
 MINISTRY OF EDUCATION  
 PANDIT MADAN MOHAN MALAVIYA NATIONAL MISSION ON TEACHERS AND TEACHING



This is to certify that

**Sunil Dutt Sharma**

of

Department of Political Science, Govt. College Raipur Rani, Panchkula, Haryana  
 successfully completed a 4-Week Faculty Induction/Orientation Programme for  
 "Faculty in Universities/Colleges/Institutes of Higher Education"  
 from 20 September - 19 October, 2023 and obtained  
 Grade A+.



Blockchain Hash: <https://www.blockchain.com/eth/address/0x7a1c23a2c3e4d401981500f7b00e4a9a1a310>

*S. P. Aggarwal*

Prof. S. P. Aggarwal  
(Principal & Director)  
TLC, Ramanujan College

*Ashish Kumar Shukla*

Dr. Ashish Kumar Shukla  
(Course Coordinator)  
Ramanujan College

*Nikhil Kumar Rajput*

Dr. Nikhil Kumar Rajput  
(Deputy Director)  
TLC, Ramanujan College

Seen  
*[Signature]*

*[Handwritten mark]*



Ans

Annexure  
13  
Duty dist

OFFICE OF THE PRINCIPAL GOVT COLLEGE RAIPUR RANI (PKL)

OFFICE ORDER

Dated - 16-09-2023

Order No- GCR/23/366

Subject- Annual Duties for the session 2023-24 w.e.f 18-09-2023 All concerned to note and sign please.

No	Duties	In Charge/Members	Remarks	Signature
1.	College Council	Dr. Puja Bishnoi Mrs. Inderjot Kaur Mrs. Manisha Ranga Mrs. Kavita Mrs. Santosh Mrs. Santosh (Bursar)	Dr. Puja Bishnoi will maintain all record of proceedings.	
2.	Bursar		All Funds & College Account/ Govt Grant & All Treasury Bill Dr. Rohit will extend all technical support for GEM	
3.	Central Purchase Committee (Funds/Grant) GEM/Approved Source	Dr. Puja Bishnoi (C) Mrs. Manisha Ranga Mrs. Kavita	Will maintain all staff meeting record and coordination work with staff and principal	
4.	Social/Staff Secretary	Dr. Shweta Sharma	Atleast two mentor/mentee meeting per semester must be organize.	
5.	Mentoring Committee (Girls) Mentoring Committee (Boys)	Dr. Shweta Sharma (C) Dr. Pawan Kumar (C)	Will maintain safe record of all document	
6.	SC- Scholarship Committee	Mrs. Ritu Athwal (Head Officer) Mr. Sunil Kumar (Clerk)	Will maintain safe record of all document	
7.	Students Welfare Scheme/All Girls Scholarship /BC Scholarship/ State Merit Scholarship	Mrs. Mandeep Kaur (Head Officer) Mrs. Pooja Mr. Shakeel Mohammed L.A		
8.	Discipline Committee/ Anti Ragging/ Students Code of Conduct and all works related to students discipline work	Mr Rakesh Ghalawat(C) Mrs. Swati Dhull Mrs. Pooja Dr. Shweta Sharma Mrs. Anjoo Boora Mr. Sunil Dutt Sharma		
9.	Women Cell / Girls Grievance / Prevention of Sexual Harassment/ Suggestion Box	Dr. Shweta Sharma (C) Mrs. Kavita Mrs. Santosh Mrs. Supriya Poonia		
10.	College Website Page & Face book Page etc	Dr. Rohit Kumar Mrs. Anjoo Boora	Will maintain website regularly of all college activities	
11.	Sports Incharge	Mr. Rakesh Ghalawat Mr. Sahil Khan L.A		
12.	Placement Cell	Dr. Mandeep Chahal(C) Dr. Rohit Kumar Mr. Sunil Dutt Sharma		

Principal  
Govt College Raipur Rani (PKL)

	Refreshment Committee Staff Room Committee Tent & Shamlyana Committee	Mr. Mandeep Chahal (C) Mrs. Swati Dhull Mr. Mandeep Chahal(C) Mrs. Anjoo Boora Dr. Rohit Kumar		<i>(185)</i> <i>Prakash</i> <i>Anjoo</i> <i>Rohit</i>
30.	Proctorial Incharge	Dr. Puja Bishnoi Mrs. Kavita Rani		<i>Prakash</i>
31.	Annual Report /Press Release and all related work	Dr. Pawan Bharadwaj (Eng) Dr. Ritu Athwal(Hindi)		<i>Prakash</i>
32.	Property Incharge /Annual Stock Verification (physical )	Mr. Sunil Dutt Sharma and all non teaching members will assist him		<i>Prakash</i>
33.	Legal Literacy Cell /Court Case Cell	Mr. Sunit Dutt Sharma (C) Mrs. Pooja		<i>Prakash</i>
34.	Building Works / Public Health etc Committee	Mr. Sunil Dutt Sharma(Civil ) Mr Mandeep Chahal (PH) — Mr. Rakesh Ghalawat (Electrical)		<i>Prakash</i>
35.	Electricity /Telephone/ Internet & All Bills related work	Mr. Rakesh Ghalawat (C) Mr. Sunil Kumar Clerk	Will timely deposit all bills	
36.	Dispensary/Youth Red Cross Club / Red Ribbon and all women related activities /Disaster Management	Mrs. Mandeep Kaur (C) Dr. Shweta Sharma Mrs. Swati Dhull Mrs. Supriya Poonia Mrs. Pooja		<i>Prakash</i>
37.	College Magazine	Dr. Pawan Bharadwaj (co-ordinator) Mrs. Swati Dhull (English Section) Dr. Ritu Athwal (Hindi Section) Mrs. Supriya Poonia / Mrs. Pooja (Commerce Section)	Student Editors will be selected by Committee	<i>Prakash</i>
38.	Income Tax Committee /IT return /Form 16 and all other Income tax related work	Mrs. Inderjot Kaur(C) Mrs. Anjoo Boora Mrs. Pooja		<i>Prakash</i>
39.	Online Admission Nodal Officer Technical support and to look after IT Resources	Dr. Rohit Kumar (C) Mrs. Anjoo Boora Mr. Sunil Kumar, Clerk Mr. Shakeel Mohammed L.A		<i>Prakash</i>
40.	Subject Society	Respective HOD's	Will uploading event activities on college website regularly	
41.	Road Safety Club/ Traffic Awareness and all related activities	Mr. Rakesh Ghalawat (C) Mrs. Pooja		<i>Prakash</i>
42.	Computer Lab Incharge and maintenance of all computers and related IT work	Dr. Rohit Kumar (C) Mr. Shakeel Mohammed, L.A Mr. Sahil Khan, L.A.		<i>Prakash</i>
43.	NSS and all related activities	Dr. Ritu Athwal (C) Mrs. Supriya Poonia Mr. Mandeep Chahal Mr. Shakeel Mohammed L.A Mr. Sahil Khan L.A	CRID/ERP etc data tagging work as per Govt directions.	<i>Prakash</i>

Principal  
Dr. Pooja Rani (Ph.D.)



*Drive Safe. Be Safe ...*

## ROAD SAFETY ORGANISATION HARYANA, PANCHKULA

Deep Krishan Chouhan

Chairman

• 91 98886 42840

Ankur Kapoor

President

• 91 98889 88808

Naudeep Bedi

Secretary

• 91 988833301

Office : Police Station, First Floor, Sector-14, Panchkula 134109. [rsopanchkula@gmail.com](mailto:rsopanchkula@gmail.com)

Date: 03 Jan 2024

### MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (the "Agreement") enters into force on

(03 Jan 2024) is made between:

Road Safety Organization Panchkula

And

Govt. College Raipur Rani, Panchkula

#### Purpose

The purpose of this MOU is to express the willingness of both parties to engage in an effort to achieve set forth objectives.

#### Scope

The scope of this MOU covers for a mutual interest to the Institution and Provider the associated needs.

#### Objectives

Haryana Vision Zero is a campaign aimed at reducing road traffic deaths in the state.

As per WHO report "Youth and Road Safety" every day just over 1000 young people under the age of 25 years are killed in road traffic crashes around the world. Road traffic injuries are the leading cause of death globally among 15-19-year-olds, while for those in the 10-14-years and 20-24-years age brackets they are the second leading cause of death.

The students would be sensitized of this fact and interactive session would be held on the following topics:

- Youth-related risk taking
- Peer influence
- Other social pressures
- Inexperience
- Specific Interventions that have proved effective

H2

12

17

MOU

118

43

The Working Relationship

This MOU sets forth the intentions of the Parties for increased collaboration, cooperation and interaction and does not create any legally binding commitments. If the Parties later agree to undertake specific joint projects with legally binding obligations, they will develop separate written agreements for such projects, setting out each Party's contributions, deliverables, and budgets.

Commencement, duration and termination

The effective commencement date of this working relationship will be the date of the signing of this MOU and the working relationship shall remain in force for a period of 03 years from the commencement date

The working relationship can be terminated at any time by any Party following a consultation period of 30 (thirty) calendar days or such period as agreed otherwise between the parties and thereafter giving 30 (thirty) calendar days written notice of termination to the other Party.

The working relationship will not be automatically renewed and will be reviewed before the end date with a view to assessing delivery against the objectives set out in this MOU and whether a renewed working relationship aligns with the strategies and objectives of the Parties.

Signed for and on behalf of

Signed for and on behalf of

Principal

President

*Navin*  
3-1-2024

*Abhinav*  
President

Government PG College

Road Safety Organization Panchkula

Rajpur Ranj (C.I.E)

Navin Kumar

Name:

Date: 3-1-24

Principal  
Government College  
Rajpur Ranj (Ptd.)

Name: ANKUR KAPOOR  
Date: 03 JAN 2024

*Abhinav*

*H*

*Abhinav*

## Annexure 15

15  
Publications /

(44)

Sr no.	Name of the faculty	Name of the Journal	Topic
1.	Dr. Puja Bishnoi		Socio – economic implications of drought in Bhiwani District, Haryana on land use and livestock.
2.	Mrs. Manisha Ranga	IARRW International Journal of Social Sciences Review	Internet Gaming Disorder in Indian context: Prevalence and impact
3.	Dr. Pawan Kumar	Pune Research Journal	Expressing Mental, Emotional and physical challenges if Indian Women through fiction : Problem of grave concern and need of the hour
4.	Dr. Pawan Kumar	Pune Research Journal	Literature- A true custodian of the ethnicity: unveiling the discrimination, oppression, and exploitation of the marginalized ones in Indian society through fiction

Manish

Pooja

Prac  
Annexure  
16

213

45

वार्षिक रिपोर्ट (2023-24)

महाविद्यालय में Green practices का विशेष ध्यान रखा जाता है। छोटी-2 बार्ते जो पर्यावरण को बचाने में बड़ा योगदान दे सकती हैं, उनके बारे में विद्यार्थियों को अवगत कराया जाता है।

- बिजली बचाने पर जोर दिया जाता है।
- विद्यार्थियों को बार-2 जल के महत्व के बारे में जागरूक किया जाता है।
- महाविद्यालय में Rain Water Harvesting पुख्ता इंतजाम है।
- महाविद्यालय में समय-समय पर पौधारोपण के कार्य किये जाते हैं।
- महाविद्यालय में सौर ऊर्जा के लिए Solar Power Plant लगाया गया है।
- Waste Water को नाले में जालने से पहले Sewerage Treatment Plant से होकर गुजारा जाता है।
- महाविद्यालय में एक भी Halogen Bulb नहीं है अपितु सभी LED Light लगार्ह गई हैं।

Prof  
16/4/24

Yansh  
16-4-24



**Panchkula, HR, India**

Raipur Rani, Panchkula, 134204, HR, India  
Lat 30.576101, Long 77.030185  
04/22/2024 01:04 PM GMT+05:30

GPS Map Camera

229

45

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Green Switchbacks,

(214)

(47)



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## GRANT ALLOTMENT/UTILIZATION/BALANCE DETAILS 2023-24

Budget

17

(48)

Sr. No	Name of the Grant	Grant Allotment	Grant Utilization	Balance Grant	
1	Salary (Teaching/Non Teaching/Wages/Exgratia/ Apprenticeship)	32891016	30707309	2183707	
2	O.E Grant	50000	23759	26241	
3	Energy Charges Grant	450000	434792	15208	
4	T.A Grant	001	20000	4575	15425
		103	10000	8568	1432
5	Material and Supply Grant	1720000	1715377	4623	
6	Material and Supply Grant	2426000	2366161	59839	
7	Women Cell	OC	20000	19942	58
		Hon	10000	2000	8000
8	Sports Grant	30000	29812	188	
9	Boys Tour Grant	21000	20900	100	
10	Library Grant	200000	186472	13528	
11	HRD Teacher and Taught	30000	4350	25650	
12	Placement Cell Grant	M & S	10000	0	10000
		Hon	16000	0	16000

March



Govt. College, Raipur Rani, Panchkula  
Staff Notice

Annexure  
18  
Training  
for  
staff

(49)

Date : 3.06.2023

Venue: LT 1

Time 1.00 pm

NEP has been implemented for Undergraduate Programmes at affiliated college of Kurukshetra University. The "Curriculum framework of UG Programme" according to New Education Policy -2020 is going to be implemented from the session 2023-24.

All the staff members are requested to attend the training on NEP so that teachers are trained to fulfil the vast and diverse needs of all the students.

Moni  
3/6/23

NEP Co-Ordinator cum Trainer

Yash  
Principal  
3/6/23



**GOVERNMENT COLLEGE  
RAIPUR RANI, PANCHKULA**



Department of Computer Science

is

organizing

an International Seminar on

AI

on the theme "AI in Various Academic  
Discipline & Teacher Training"

Date: 7<sup>th</sup> Feb 2024

Sponsored by:-

Directorate of Higher Education,  
Panchkula, Haryana

Chief Patron



Sh. Rajiv Rastogi, M.A.  
Director General  
Higher Education,  
Haryana

Patron



Dr. Narinder Anchal  
(Principal)  
Govt. College,  
Raipur Rani,  
Panchkula, Haryana

**GUIDELINES For REGISTRATION:-**

**REGISTRATION FEES**

For Attending Seminar: - Rs. 300/-

Faculty: - Rs. 500/-

Professionals: - Rs. 1000/-

Research Scholar: - Rs. 1000/-

Students: - Rs. 200/-

International delegates, presenter's teachers  
and professionals: - Rs. 2000/- (USD)

International research scholars: - Rs. 1000/-

International students: - Rs. 500/-

The Registration fee is not refundable  
and is applicable for faculty & college students

**ORGANIZING COMMITTEE MEMBERS**

Dr. Rohit Kumar

Dr. Parul Sharma

Dr. Rajiv Goel

Mrs. Manisha Kanga

No Accommodation/No TA/DA will be paid  
by host institution.

Google form link for online registration

<https://forms.gle/kZPGFKqhtLH79Ekj47>

Contact us for any query.  
Dr. Parul Sharma (+91 6280025574)



**SUBTOPICS:-**

1. AI in Remote Sensing, GIS
2. AI in Archeology
3. AI in Behavioral Science
4. AI in Health care
5. AI in Agriculture
6. AI in Business Management
7. AI in Financial
8. AI in Economics
9. AI in Big Data Analytics
10. AI in Data Science
11. AI in Managing Natural Resources
12. AI in Languages (Sanskrit, Punjabi, Urdu)
13. AI in Computers - Assisted Programs (Natural Language)
14. AI in Game Programming
15. AI in Robotics
16. AI in Physical and Life Science
17. Open AI
18. ChatGPT
19. AI and Challenges in Law
20. Robotics
21. Internet of Things

These subtopics are just for an idea. All the approaches related to the topic and the field covered under the umbrella of AI are welcomed and shall be acceptable.

**PEER REVIEW PROCESS**

The research paper will be published in the form of Journal/book if it is selected by the screening committee. On the day of the conference, the contributors will receive a certificate of publication.

In no circumstances, the organizing institution/publishers/editors publishing the book/proceedings will be held responsible for the other consequences of plagiarism report. Contributors are advised to avoid plagiarism. The authors are responsible for any violation of copyrights etc.

19  
International  
Conference  
(50)

**Editors in Chief**



Dr. Rohit Wadwa



Dr. Parul Sharma

**INVITED SPEAKER**



Dr. Deepika

**ADVISORY BOARD MEMBER**

Dr. Anand Kumar

**ADVISORY BOARD MEMBERS**

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University

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Patiala

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Dr. Pawan Bhardwaj

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Mr. Sunil Dutt Sharma

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Dr. Gurpreet Singh, Professor, Chandigarh

Dr. Anand Kumar

Dr. Anand Kumar, Thapar University

Dr. Anand Kumar, Chandigarh University

Dr. Anand Kumar, Chandigarh University

Dr. Anand Kumar, Chandigarh University

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Dr. Anand Kumar, Chandigarh University

Dr. Anand Kumar, Chandigarh University

Dr. Anand Kumar, Chandigarh University

Papers selected in the conference published online as a special International Journal of Engineering Science and Technology (ISSN 2278-3753). Certificates will be given to the authors and delegates who are present at the paper.

Dr. Anand Kumar, Chandigarh University

**ADVISORY BOARD MEMBER**

Dr. Anand Kumar, Chandigarh University

**ADVISORY BOARD MEMBER**

The journal is open to all researchers from various disciplines and colleges as well as industrialists, professionals, and students. Full-length papers having a word count of not more than 6 pages in MS Word/Time New Roman font size 12:1.5 Spacing, 1 inch margin on all sides; and A4 paper size must be delivered by email on or before 1<sup>st</sup> Feb 2024. (Email: [ijest@ijest.com](mailto:ijest@ijest.com)). Kindly do not send paper in both pdf and doc format.

**HOW TO REACH**  
<https://ojs.ijest.com/index.php/ijest>

### REPORT BY THE ADMINISTRATIVE AND ACADEMIC AUDIT TEAM

The Team visited the college on 24-04-2024 and following are the observations:


1. The College is having sufficient infrastructure to run the allocated courses (BA, BCom, BCom (Voc)).
2. The College is having sufficient number of computers to meet the requirement of NEP 2020.

Recommendations for improvement of Academic environment of the college:

1. The College should go for NAAC Accreditation
2. The College needs to appoint regular full time faculty in the subjects of Sociology, Physical Education, Punjabi and Computer Science.
3. College should make efforts to improve the student strength by motivating the incumbent students in the catchment area of the college.
4. To improve the curricular and sports activities, suitable infrastructure and manpower to maintain these facilities be developed for the holistic development of students.
5. College Library needs to be improved by acquiring textbooks and reference books.
6. Feedback from all the stakeholders needs to be collected, analyzed, A/Fa to be prepared and uploaded.
7. Remedial process to be developed and applied to improve the University examination results.
8. Seminars/Workshops/ Conferences be organized

#### EXTERNAL MEMBERS:-

1. Prof. (Dr.) Jathinder Sharma  
Dept of Bio-Tech, KUK



2. Dr. Rajinder Rana  
Principal, S.D. College, Ambala Cantt.



3. Paras Walla  
(Alumni)



24/4/24

4. Sh Arun Kumar Goyal  
(Industrialist)



#### INTERNAL MEMBERS:

5. Mr. Narinder Anchal  
(Principal Govt. College Raipur Ram)



24/4/24

6. Dr. Manish Ranga  
(QAC Coordinator)



24/4/24

JK

13.	Cultural Committee / Decoration Committee/Celebration of Important Days/Talent Search event/ Youth Festival etc etc	Mrs. Swati Dhull(C) Mr. Ritu Athwal Mrs. Pooja Mrs. Mandeep Kaur Mrs. Supriya Poonia		
14.	Internal Assessment of students offline /online	Mrs. Santosh (C) Mrs. Anjoo Boora (Art) Mrs. Mandeep Kaur (Art) Mrs. Pooja (Commerce)	Will keep safe record of online /offline assessment	Arpita
15.	Time Table Committee/ Workload Committee	Mrs. Kavita Rani Mrs. Santosh	All related work	
16.	Earn While You Learn Scheme	Dr Pawan Bharadwaj (C) Mrs. Pooja Mrs. Mandeep Kaur		Arpita
17.	E.V.S /Cleanliness & Beautification Committee	Mrs. Swati Dhull (C) Mr. Rakesh Ghalawat		
18.	Bus Pass / Leaner's Driving License	Mr. Rakesh Ghalawat Mr. Sahil Khan L.A		Sahil
19.	Library Committee and I Card work	Mrs. Mandeep Kaur (C) Mrs. Kavita Rani Dr. Mandeep Chahal Mrs. Shweta Sharma Mr. Ankit, Library Restorer		
20.	Contract Committee/Apprenticeship Appointment /Extension Lecturer/ Outsource employee /HKRN	Mrs. Manisha Ranga (C) Mrs. Kavita Mrs. Swati Dhull Mr. Shakeel - IA		Arpita
21.	Stationary	Mr. Sunil Kumar, Clerk		Arpita
22.	Name Struck off Committee	Mr. Pawan Kumar C) Mrs. Pooja	Will maintain and keep proper record	
23.	College Tour	Boys Mr. Sunil Dutt Sharma (C) Mrs. Mandeep Kaur Girls Mrs. Swati Dhull (C) Mrs. Pooja		Arpita
24.	UGC Work / AISHE/ RUSA /NEP/RC/OC and All academic activities	Mrs. Manisha Ranaga (C) Mrs. Swati Dhull		
25.	IQAC Committee	Mrs. Manisha Ranga (C) Mrs. Kavita Rani Dr. Pawan Kumar Mrs. Mandeep Kaur		Arpita
26.	NAAC Committee	Dr. Puja Bishnoi(C) Mrs. Swati Dhull Mrs. Shweta Sharma (Chapter - I) Mr. Pawan Kumar (Chapter - II) Mrs. Anjoo Boora (Chapter - III) Mr. Mandeep Chahal (Chapter - IV) Mrs. Swati Dhull (Chapter - V) Mrs. Supriya Poonia (Chapter - VI) Mrs. Pooja (Chapter - VII)	Mr. Shakeel Lab Attendant will assist I/C NAAC for maintaing record and all assistance	Arpita Arpita Arpita
27.	RTI Cell	Dr. Puja Bishnoi (SPIO) Mrs. Inderjot Kaur (ASPIO) Mrs. Manisha Ranga (ASPIO)		Arpita

Arpita  
16/5/23

Alumni Association	Mrs. Manisha Ranga (C) Mrs. Swati Dhull Mr. Ankit Library Restorer	Will organize one alumni function in each year	
45. All HRMS/MIS/ERP related work (students and staff)	Dr. Rohit Kumar(C) Mrs. Swati Dhull Mrs. Pooja		
46. Online ACRs/Teachers result verification work	Dr. Rohit Kumar(C) Mrs. Santosh Mrs. Anjoo Boora		
47. Passport (Nodal Officer)	Mrs. Swati Dhull (C) Mr. Sahil Khan , L.A		
48. Harit Haryana Abhiyan /Save Water /EVM/Voters Day/Lok Sabha /Vidhan Sabha /Election related activities	Mr. Mandeep Chahal (C) Mr. Sunil Dutt Sharma		
49. Tobacco /Drug Education Institute and all related programme	Mrs. Anjoo Boora Mrs. Pooja		
50. Parivaar Pehchan Patar(PPP) Staff/Student	Mrs. Pooja (C) Mrs. Swati Dhull		
LMS	Dr. Rohit Kumar(C) Mrs. Pooja		
51. Tuckshop /Bookshop /Canteen Contract Committee	Mrs. Manisha Ranga (C) Mrs. Swati Dhull		
52. University Cell - University Registration Work/Online Fee /Payment of Univ Fund/Fee /All Univ Correspondence regarding registration work/promotion of old students to new classes and all university work related to students	Dr. Puja Bishnoi (C) Mrs. Kavita Rani Mrs. Inderjot Kaur Mr. Ankit , Library Restorer Mr. Shakeel Mohammed (University Clerk)	1. Will provide all data of students to exam cell whenever need arises and safe keeping of hard copies of admission forms (1st year). 2. Will attend all student problem regarding said related work	
53. College Affiliation work with university	Mr. Mandeep Chahal	Safe keeping of all official document	
54. Exam Cell All related work of university exam correspondence of student exam/result/filling of online exam forms/online payment of exam fee /DMC work	Mrs. Mandeep Kaur (C) Dr. Shweta Sharma Mrs. Supriya Poonia Mrs. Anjoo Boora Mr. Sunil Kumar , Clerk Mr.Shakeel Mohammed ,L.A	Will attend all student problem regarding said related work and will ensure exam online filling process and to coordinate	
55. Computer Lab /Networking Maintenance	Dr. Rohit Kumar (C) Mr. Shakeel Mohammed, L.A Mr. Sahil Khan , L.A	Computer Labs Geog/ Psycholab	
56. Multipurpose workers	Mr. Avtar Mr. Bittu Mr. Sandeep Kumar Mr. Darshan Mr. Satpal Mrs. Harjinder Kaur, Cleaner	Will do duty as per directions	
57. Diary and Dispatch Work	ITI Apprenticeship Staff		
58. DMC Distribution	Mr. Sahil Khan , L.A		